NWGA Charter Academy
Job Description

POSITION: Interventionist
Reports to: Superintendent/Principal
Supervises: NA
Status: Part-Time, Non-Exempt

POSITION SUMMARY

The Academic Interventionist(ELA or Math) is responsible for supporting student achievement with special attention to Tier II and III instruction. The Interventionist provides individual or small group instruction to students who are struggling academically. This position is also responsible for monitoring, reporting, communicating student progress and performance, and collaborating with general education staff.

This role supports the mission and vision of Northwest Georgia Charter Academy by promoting inclusive education, equity, and a culture of high expectations for all learners.

ESSENTIAL ROLES AND RESPONSIBILITIES

Instructional Planning and Delivery

- Provides high quality instruction to individual students and small groups
- Uses data to provide instruction to students and to bring their skills to grade-level
- Uses identified research-based interventions focused specifically on individual student needs
- Communicates with teachers, administration, and families regarding student progress
- Assists with identifying students for placement in intervention groups
- Participates in meetings with teachers, administration, and families to discuss student placement and progress
- Performs other related duties as assigned

Assessment and Data-Driven Instruction

- Provides diagnostic assessments for students as needed
- Maintains data-based documentation of continuous monitoring of student performance and progress
- Provides data to school teams and participates in decisions about student progress
- Supports implementation of assessment tools and data management systems

Professional Collaboration and Growth

- Collaborates with teachers, administration, and families to help identify best practices for individual and small groups of students
- Collaborates with teachers and other instructional staff to support teachers' to implement best classroom instructional practices.
- Provides input for program development
- Attends the appropriate trainings to improve knowledge and skills
- Provides staff development opportunities

Perform additional duties as may be assigned or required by the Superintendent/Principal, Governing Board, or applicable federal or state requirements.

PROFESSIONAL/PERSONAL CHARACTERISTICS

Certain professional and personal characteristics are essential for success. The Special Education Teacher must:

- Demonstrate professionalism, integrity, and ethical conduct consistent with the Georgia Code of Ethics for Educators.
- Exhibit compassion, patience, and a genuine belief in the ability of all students to succeed.
- Communicate effectively with diverse audiences, including students, families, colleagues, and community partners.
- Maintain organization and attention to detail while managing multiple priorities.
- Collaborate productively within multidisciplinary teams and maintain a problem-solving orientation.
- Exhibit resilience, adaptability, and composure under pressure.
- Reflect on practice and demonstrate a commitment to professional growth and learning.

QUALIFICATIONS

Required Credentials

- Bachelor's degree from an accredited college or university.
- Valid Georgia teaching certificate (or eligibility).
- Proficiency in progress monitoring, data analysis, and documentation.

Preferred Credentials

- Endorsements in Reading or Math
- Familiarity with MTSS and SST
- Experience in charter or innovative school environments.

OTHER REQUIREMENTS

- Maintain confidentiality of student information and records
- Complete required background check and fingerprint clearance prior to employment
- Attend appropriate SST, 504, or IEP meetings as needed,
- Participate in ongoing professional learning and maintain state certification to include the EL model of the school
- Demonstrate reliability, punctuality, and adherence to school policies and procedures
- Adhere to professional dress code and conduct standards

WORKING CONDITIONS & DEMANDS OF THE JOB

Mental and Physical Ongoing Demands: Maintain emotional control under stress; work with frequent interruptions/deadlines and prolonged or irregular hours; Frequent walking, standing, stooping, bending, pulling and pushing.

Mental and Physical Occasional Demands: Lifting and carrying 10-25 pounds frequently, 25-40 pounds occasionally; may be required under specific circumstances to provide physical restraint of students in danger of causing harm to themselves or others; travel to other locations as needed for training, supervision, or school events.

Environmental Ongoing Factors: Frequent exposure to temperature extremes (hot and cold), humidity extremes, noise.

Environmental Occasional Factors: Occasional exposure to: biological hazards (communicable diseases, bacteria, insects, mold, fungi, etc.)

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WORK SCHEDULE & COMPENSATION

- 49% **max** TRS retiree hours as required by TRS
    - 2 or 2.5 days/week as scheduled
        - May include teacher planning days
- Non-Exempt, salaried employee
- Salary commensurate with experience